



ইস্টার্ন ইন্স্যুরেন্স কোঃ লিঃ
EASTERN INSURANCE CO. LTD.
(The Symbol of Comprehensive Security.)

44, Dilkusha C/A, Dhaka-1000, Bangladesh, Phone: 9563033-34, 9564246-48, Fax: 88-02-9569735, E-mail: eicl@dhaka.net

NOTICE OF THE 34th ANNUAL GENERAL MEETING

Notice is hereby given that the **34th ANNUAL GENERAL MEETING OF EASTERN INSURANCE COMPANY LTD.** will be held on August 26, 2020, Wednesday at 11:30 a.m at virtually by using Digital Platform to transact the following business:

1. To receive, consider and adopt the Directors Report and the Audited Accounts of the Company and Auditors Report thereon for the year ended 31 December 2019.
2. To declare Dividend for the year 2019.
3. To elect Directors as per Articles of Association of the Company.
4. To appoint Auditors for the year 2020 and fix up their remuneration.
5. To appoint Compliance Auditor (as per Corporate Governance Code-2018) for the year- 2020 and fix up their remuneration.

By order of the Board of Directors

Dated: Dhaka
The 5th August, 2020

Sd/-
(Md. Shamsul Amin)
Company Secretary

- i) The 'Record Date' is fixed on Sunday, the 26th July 2020. The Shareholders, whose names will appear in the Share Register of the Company (Certificate & Depository) at the close of business on the record date, will be eligible to attend the meeting and dividend.
- ii) A Member entitled to attend and vote at the meeting may appoint another person as his/her proxy to attend and vote on his/her behalf. The Proxy Form duly Stamped must be deposited at the Company's Registered office not later than 48 (Forty Eight) hours before the time scheduled for the meeting.
- iii) Entry to the Annual General Meeting is reserved only for the Shareholders or his/her proxy. No Guests and Children shall be allowed entrance in the meeting.
- iv) As per BSEC's notification No. SEC/CMRRCD/2009 193/154 dated 24 October, 2013, "No benefit in Cash or kind, other than in the form of Cash Dividend or Stock Dividend, shall be paid to the holders of equity securities."